

# Natalie Buchan

Auckland, New Zealand

021 686 141  
natalie.buchan@me.com

## PROFILE

I am a highly experienced, self-directed production specialist who brings calm maturity, total reliability, and proactive problem-solving to every set. Open to a range of production roles, I hit the ground running and adapt quickly within any team structure without needing supervision. Beyond core coordination, my broad expertise spans health & safety management, international shoot logistics, transport operations, cast and extras coordination, sponsorship execution, and working with child performers - keeping things running smoothly and dependably on set, no matter the scale.

## WORK SUMMARY

|                                   |                                             |                                                |             |
|-----------------------------------|---------------------------------------------|------------------------------------------------|-------------|
| Production Manager                | Tai Huri Films                              | 'Hoons' (TV Series)                            | 2026        |
| Production Coordinator            | Kura Productions                            | 'Okaiau' (Web series)                          | 2026        |
| Production Coordinator            | Tubuan Films                                | 'Whyte Xmas' (Feature film)                    | 2026        |
| Chaperone                         | Brown Sugar Apple Grunt                     | 'Baddies' (TV series)                          | 2025        |
| Producer                          | Les Mills International                     | 'Born To Move' (Children's fitness series)     | 2023 - 2025 |
| Directors Assistant               | Les Mills International                     | 'Masterclass' (Instructional fitness series)   | 2024        |
| Production Planning Manager       | Les Mills International                     | (Instructional fitness series)                 | 2022 - 2023 |
| Content Distribution Manager      | Les Mills International                     | (Instructional fitness series)                 | 2020 - 2022 |
| Production Manager                | Les Mills International                     | (Instructional fitness series)                 | 2019 - 2020 |
| Traffic Manager                   | Wellcom                                     | (Digital, TV, radio & print advertising)       | 2018 - 2019 |
| Producer                          | 90 Seconds                                  | (Corporate communications content)             | 2017 - 2018 |
| TV & Radio Production Coordinator | The Warehouse                               | (TV & radio advertising)                       | 2013 - 2017 |
| Production Assistant              | Mediaworks                                  | 'The X Factor NZ' (TV series)                  | 2013        |
| Production Assistant              | Musket Media                                | 'Red Nose Day Comedy For Cure Kids' (TV event) | 2012        |
| Production Manager                | Brown Sugar Apple Grunt                     | 'Auckland Daze Season 2' (TV series)           | 2012        |
| Production Manager                | Brown Sugar Apple Grunt                     | 'Auckland Daze Season 1' (TV series)           | 2011        |
| Production Assistant              | Brown Sugar Apple Grunt                     | 'The Next 8 Minutes' (TV pilot)                | 2009        |
| Production Runner                 | Severe Features /<br>Lens Flare Productions | 'Count Me In' (Short film)                     | 2009        |
| Production Manager                | Omicron Productions                         | (Corporate communications & TVC)               | 2008 - 2011 |
| Production Assistant              | Lens Flare Productions                      | 'Photo Finish' (Short film)                    | 2008        |
| Production Runner                 | Godzone Snark<br>Productions                | 'Russian Snark' (Feature film)                 | 2008        |
| Production Runner                 | Octopus Pictures                            | 'UnderGrowth' (Short film)                     | 2007        |

## EDUCATION

|                                                                         |                                     |      |
|-------------------------------------------------------------------------|-------------------------------------|------|
| Diploma in Film & Television<br>(Specialising in Production Management) | South Seas Film & Television School | 2007 |
|-------------------------------------------------------------------------|-------------------------------------|------|

---

## HEALTH & SAFETY TRAINING

|                                                       |                       |      |
|-------------------------------------------------------|-----------------------|------|
| HSR Stage 2: Risk Assessment & Incident Investigation | IMPAC                 | 2025 |
| HSR Stage 1: Introduction To The HSR Role             | IMPAC                 | 2025 |
| Fire Warden & Fire Extinguisher                       | IMPAC                 | 2025 |
| First Aid Level 1 - Refresher                         | St John               | 2025 |
| Fundamentals of Safeguarding & Child Protection       | Safeguarding Children | 2024 |
| First Aid Level 1                                     | St John               | 2023 |
| Health & Safety Core Competencies                     | IMPAC                 | 2023 |

---

## REFERENCES

### **Kerry Warkia**

Producer: Brown Sugar Apple Grunt / Tubuan Films  
kerry@bsagproductions.com  
+64 21 427 977

### **Sue Calverley**

Line Producer  
suecalverley@gmail.com  
+64 21 668 163

### **Vanessa Hawken**

Line Producer / Producer  
nessaproducer@gmail.com  
+64 21 797 065