

Chris O'Riley

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FILM/TELEVISION RELATED EXPERIENCES

Television:

Chief of War — Assistant Production Coordinator (Second unit) **June 2023**

- Handled distribution of script sides/schedules/callsheets
- Assembled and distributed daily production reports
- Purchased consumables and rented equipment for crew

Feature Films:

Avatar 2 & 3 — Production Secretary **2018 — 2021**

- Managed the distribution of schedules/callsheets
- Handled purchasing/renting of consumables/equipment across multiple departments
- Oversaw the mobile distribution to international cast and crew

Mulan — Production Assistant (South Island Unit) **May — June 2018**

- Helped set up the Production Office for the South Island shoot.
- Assisted with South Island Location Recce for HOD's

Mortal Engines — Production Secretary **2018**

- Handled distribution of script revisions and script sides
- Handled purchasing/renting of consumables/equipment across multiple departments
- Oversaw mobile phone distribution to international cast and crew

Mortal Engines — Production Assistant **2016 — 2017**

- Responsible for looking after all the Production office needs
- Admin for the enquiry email and reception for the main phone line
- Handled incoming and outgoing of both national and international freight/couriers

Ghost in the Shell — Producers' Runner **2015 — 2016**

- Responsible for driving Executive Producer Jeff Silver
- Assisted three Producers
- Assisted in the main Production Office, VFX, and also Director's team

Ghost in the Shell — Visual Effects Assistant **2016**

- Helped to maintain/update the VFX database
- Provided support with 3D scanning of actors and props

Short Films:

Zealandia — Production Assistant **2016 — 2017**

- Sought accommodation for the cast
- Helped to produce daily filming schedules

Music Video:

Tomorrow Will Come (CASS) — 1st AD

2018

- Created schedule for the shoot
- On the day – Managed crew of 20, kept filming to schedule

OTHER WORK EXPERIENCES

ARISE Church — Online Producer

2021 — 2022

- Planned and outworked week to week services
- Filmed and edited the midweek segments for services
- Oversaw the Sunday service broadcast. Spoke vision, led teams and pushed them to deliver excellent services
- Implemented systems to engage and connect with viewers across the world
- Launched international Life Groups to connect people in ministry across the world

Lighthouse Cinema — Duty Manager

2009 — 2015

- Responsible for a team of six
- Handled the incoming and outgoing of films
- Assisted with the ordering of stock
- Main point of contact with the public

ADDITIONAL SKILLS

Computer

- Competent with various operating systems and experienced with Microsoft Excel, Word and PowerPoint
- Lots of experience with Adobe Creative Suite, particularly Premiere Pro

Other

- Barista legend | Full license | First Aid training | Photography

EDUCATION

Multimedia Internship — ARISE Church

2014

EAT Screenwriters and Actors Workshop

2013

Directing Actors Workshop — Rachel Davies

2010

New Zealand Film and Television School

2010

WELTEC — Digital Media

2009

REFEREES

Kate Mulligan — Production Manager, Avatar (supervisor)

021 607 628

kate@plugprod.com

Jared Connon — Production Manager, Mortal Engines/Mulan (supervisor)

021 335 174

jconnon@gsrprod.com

Nathan Chambers — Creative Director, ARISE Church (dotted line supervisor)

021 940 175